

PURCHASE ORDER

Please Ship Prepaid And Invoice:

| |
|---|
| PURCHASE ORDER NO |
| |
| This order Number Must appear on all packages and Invoice |

APPROVED BY THE BUREAU OF INSPECTION AND SUPERVISION OF PUBLIC OFFICE

LORDSTOWN BOARD OF EDUCATION
1824 SALT SPRINGS RD., S.W.
WARREN, OHIO 44481
(330) 824-2534 **ATT: TREASURER'S OFFICE**

Date: _____

| | | |
|--|--|--|
| | | DELIVER TO: (If different from above:) |
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TO:

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| QUANTITY | UNIT | DESCRIPTION | UNIT PRICE | AMOUNT |
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TERMS AND CONDITIONS: Time of delivery is of the essence of this contract. Buyer reserves the right to refuse any goods and to cancel all or part of this order if seller fails to deliver all or part of the goods in accordance with the terms of this order. This contract may not be modified or terminated orally, and no modification or termination, nor any claimed waiver of any of the provisions hereof shall be binding unless in writing and signed by the party against whom such modification, termination, or waiver is sought to be enforced, and by the Treasurer of the School District who shall affix a new certificate to such contract by reason of such change.

SCHOOL DISTRICTS ARE EXEMPT FROM FEDERAL EXCISE TAXES AND OHIO SALES TAX INVOICES MUST SHOW GROSS PRICE, EXCISE TAX AND PRICE TO SCHOOL DISTRICT

| CODE (form 84) | TI | FUND | FUNC | OBJ | SCC | SUBJECT | OU | IL | JOB | AMOUNT | DEBIT | CREDIT |
|----------------|----|------|------|-----|-----|---------|----|----|-----|--------|-------|--------|
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| APPROPRIATION | | APPROVED: | | | | | | | | | | |
| ACCOUNT | Amount | DEPARTMENT | REQUISITIONED BY | REQ. NO | EQUIPMENT | | | | | | | |
| | | | | | New <input type="checkbox"/> | | | | | | | |
| | | | | | Replace <input type="checkbox"/> | | | | | | | |
| THIS ORDER VOID UNLESS TREASURER'S CERTIFICATE IS SIGNED | | | | | | APPROVED: | | | | | | |
| Treasurer's Certificate | | | | | | | | | | | | |
| | | | | | | SUPERINTENDENT | | | | | | |

It is hereby certified that the amount \$ _____ required to meet the contract, agreement, obligation, payment, or expenditure for title above, has been lawfully appropriated, or authorized or directed for such purpose and is in the Treasury or in the process of collection to the credit of:

Signature: _____
Title: _____

BOARD OF EDUCATION
LORDSTOWN LOCAL SCHOOL DISTRICT

Treasurer, Board of Education

Purchasing Agent

Fund free from any obligation or certification now outstanding